Transforming Education Now and for the Future We Want: TES National Follow-up Actions to Move towards the Achievement of SDG 4

Thursday 30 March 2023
9:00 am – 12:00 pm (GMT +7)

INFORMATION NOTE

The Special Event on ‘Transforming Education Now and for the Future We Want: TES National Follow-up Actions to Move towards the Achievement of SDG 4’, organized as an associated event of the 10th Asia-Pacific Forum on Sustainable Development (APFSD), is scheduled to take place on 30 March 2023, from 9:00 to 12:00 hrs (GMT +7) at the UNCC Building.

For your reference, please see the latest version of the concept note and the provisional agenda on the Special Event page at http://bit.ly/3YJsZuk.

I. Venue of the Meeting

United Nations Conference Centre, Bangkok (UNCC)

The Special Event, Transforming Education Now and for the Future We Want: TES National Follow-up Actions to Move towards the Achievement of SDG 4 will take place at Conference Room 3, Level 1.
II. Invitations and Registration

Online registration and identification badge

In order to facilitate the registration process participants are REQUIRED to register online at well in advance, but no later than 13 March 2023, to facilitate smooth coordination of the issuance of photo badges as well as the compilation of the list of participants.

Please note that prior online registration is mandatory in line with standard security procedures to facilitate security clearance and entrance to the premises.

Participants who have registered online can obtain photo badges at the registration counter, located on the Ground Level, UNCC, from 08:00 to 11:00 and 13:00 to 15:00 hours during the Conference.

Participants who are not able to register online during the times indicated above are requested to do so upon their arrival at UNCC in order to get meeting badges issued. Please also note that only the names of duly registered participants will be included in the list of participants.

For all participants of the Special Event, please register on both the following links:

1. **Registration to the Special Event on “Transforming Education Now”:**
   https://forms.microsoft.com/e/gTtbZKR13b

2. **Registration to the 10th APFSD:**
   https://indico.un.org/event/1003108/ under the category ‘Others’ (Media, Side Events, SDG Acceleration Pavilion, Roundtables, Associated Events, etc.). Once registered, you will receive an approval email from ESCAP. To enter UNCC building during APFSD, registering to the main Forum is required in order to facilitate security clearance and entrance to the premises.

**Government officials/representatives/Country Delegations:**

Each delegation is required to submit a letter of credentials, duly signed by the appropriate authority of the respective Government or organization, at the earliest convenience prior to 13 March 2023 to escap-apfspd@un.org. Only delegates who appear on the credentials will be recognized in the list of
Each delegate who appears in the aforementioned letter of credentials is required to register online as soon as possible at the Indico Registration Link: https://indico.un.org/event/1003108/. Only registration of accredited delegates will be accepted.

**APFSD registration details for government officials/representatives/Country Delegations (By invitation only):**

- Participants who can apply to this form are the delegates from member country whose names are included in the letter of credentials from their government.
- Create/login account at indico https://indico.un.org/login/.
- Register to https://indico.un.org/event/1003108/.
- Click apply to the first form for country delegations, fill in all mandatory fields and submit.
- Participants needs to attach letter of credentials from their government so that the secretariat can validate and approve their registration. Please note that CV is not credentials.

**APFSD registration for IGO, UN Entities, NGO, CSO (By invitation only)**

Participants who can apply to this form are the representatives from their organizations whose names are included in the letter of credentials from their organization.

- Create/login account at indico https://indico.un.org/login/.
- Register to https://indico.un.org/event/1003108/.
- Click apply to the second form for IGO, UN Entities, NGO, CSO, fill in all mandatory fields and submit.
- Participants needs to attach letter of credentials so that the secretariat can validate and approve their registration (a selected CSO can upload the email of acceptance; a speaker in a roundtable can upload the email of invitation; UN staff can upload picture of the badge).

**APFSD registration for Others (Media, Side events, SDG Acceleration Pavilion, etc.)**
Participants who would attend the Forum as an observer, media, organizers of side events, exhibitors can register to this form.

- Create/login account at indico https://indico.un.org/login/.
- Register to https://indico.un.org/event/1003108/.
- Click apply to the third form for Others, fill in all mandatory fields and submit.

For identification and security reasons, all participants are REQUIRED to wear their meeting badges at all times while they are on the UN complex, which includes meetings and social functions. Loss of a meeting badge should be immediately communicated to the registration counter or the UN security, so that the incident can be recorded, and a new badge can be issued.

### III. Travel Arrangement and Visa

**For participants funded by the organizers**, UNESCO Bangkok will arrange return ticket(s) on economy fare, airport pick up and drop off, transportation from hotel to the meeting venue UNCC and return. To facilitate issuance of air ticket, funded participants are requested to send a copy of their passport and signed Travel Statement Form to the Conference Secretariat. The form will be sent to sponsored participants in due course.

Any other travel expenses (e.g. visa fees, private insurance, vaccination) will not be granted.

**Visa Requirements**

Participants are REQUIRED to obtain an appropriate entry visa from the Royal Thai Embassy or the Royal Thai Consulate-General before entering Thailand, EXCEPT for those nationals listed at List of Countries entitled for Visa Exemption and Visa on Arrival.

Please note that participants holding UN Laissez-Passer (UNLP) travelling on official business to Thailand are also REQUIRED to obtain an appropriate visa before entering.

To apply for an appropriate entry visa to Thailand, participants are required to contact their nearest Royal Thai Embassy or Consulate-General for the most updated information regarding visa application procedures and required documents. The list of Royal Thai Embassy/Consulate-General can be found at https://www.thaiembassy.org.

Participants who wish to apply for a visa outside their country of residence or reside in
a country where there is no Royal Thai Embassy or Consulate, should check with the meeting organizer for the location where it is possible for them to apply for a Thai visa. Please note that certain nationalities, for security reasons, are not allowed to apply for a visa except at the Royal Thai Embassy or Consulate-General which has jurisdiction over the concerned territory.

Participants who may need further assistance from ESCAP on their visa application should contact the meeting organizer, well in advance, for necessary action.

Participants who wish to apply for a visa on arrival at Suvarnabhumi International Airport or Don Muang International Airport should follow the below requirements:

The applicant must possess a passport from the list of countries whose nationals are eligible to apply for visa on arrival (List of countries entitled for Visa on Arrival) with the validity of more than 30 days, at least one completely blank page, and be in possession of a valid return ticket with date of departure within 15 days of the date of entry.

The applicant must fill out an application form, which is available at the Visa-on-Arrival counter at the airport, supply one recent passport-sized photograph and a fee of Thai Baht (THB) 2,000.

An online application is available at Visa On Arrival (immigration.go.th). Upon presentation of printed Transaction Reference Number (TRN) the applicant could obtain the visa at the Visa-on-Arrival counter at the airport before proceeding for immigration procedures.

The applicant must provide proof of means of living expenses at the amount of THB 10,000 per person or THB 20,000 per family.

NOTE: The information provided above is accurate as of October 2022.

*Entry Requirements (as of 10 January 2023)*

Thai Department of Disease Control (DDC), Ministry of Public Health (MoPH) issued “Public Health Measures for Foreign Travelers Entering Thailand”, which is effective from 10 January 2023 until further notice, as per the following:

**Proof of vaccination is NO longer required**

Travelers from the listed countries requiring negative RT-PCR test results before departure from Thailand should have health insurance covering at least US$10,000 for COVID-19 treatment that covers the duration of stay in Thailand plus 7 additional days.
Those with business arrangements, including flight crews and students, may have an official letter from the host or other form of insurance to cover such need.

The quarantine officer will randomly check the proof of insurance of travelers from the listed countries. If that traveler does not have proof of insurance, the traveler will have to purchase health insurance before immigration.

Holders of Thai passports and transit/transfer passengers are exempted from the health insurance checks.

The airlines must adhere to related regulation and comply with the guidance as appropriate such as asking passengers to wear a mask at all times except during meals or emergency situations.

Any passenger having symptoms of COVID-19 on arrival shall be recommended to get a COVID-19 test at arrival.

The DDC has included China Mainland and India in its list of countries that require all travelers showing negative RT-PCR test results before departure from Thailand. Travelers can contact the DDC Hotline 1442 or visit https://ddc.moph.go.th/index.php for more information.

### IV. Coffee break and lunch

Coffee break is provided in front of **Conference Room 3, Level 1, at 8:30 am** for all the participants of the Special Event.

Catering services are available at the following locations at the UNCC building. Lunch is not provided by the organizers of the Event.

- **International Cafeteria** (Level 1, UNCC), which serves breakfast from 7.30 to 10.00 hours, and Thai, Halal and International menus for lunch from 11:00 to 14:00 hours on Monday through Friday.
- **Coffee Corner** (Level 1, UNCC), which serves assortment of bakery pastries and beverages, is open from 07:00 to 17:00 hours on Monday through Friday.
• Rajapruek Lounge (Ground Level, UNCC), which serves light meals and beverages, is open from 07:00 to 17:00 hours on Monday through Friday.

In line with the Sustainable United Nations (SUN) and Environmental Management System (EMS) principles, no single use plastic is available in the UNCC. Single-use food and drink containers have been banned within the UN compound in Bangkok. When purchasing coffee/tea at the Coffee Corner, meeting participants will be asked to pay a deposit of THB 100 for a cup, which will be returned upon return of the cup.

Dining venues at the UNCC also do not provide food storage boxes, plastic cutlery or straws for take-away orders. Diners wishing to take food away are advised to bring their own reusable food containers.

V. Accommodation

For organizer-funded participants: During the Event, the Event Secretariat has reserved a Single Deluxe Room (inclusive of breakfast, lunch and dinner voucher, and internet connection) at Royal Princess Larn Luang Hotel which is in travelling distance from the Venue of the Special Event. Please note that any other personal expenses (e.g. telephone, fax, items from mini-bar, laundry, etc.) incurred by the participant should be cleared directly with the hotel upon check-out.

For self-funded participants: You may check the suggested nearby hotels listed below. In addition, there are many other smaller hotels in the vicinity, which you can find online.

Hotels, located relatively close to ESCAP UNCC Building or by mass-transit routes, may be used by participants, should they choose to. The selection of hotels at a walking distance from the UNCC is encouraged to reduce participants’ local travel emissions and their exposure to traffic. Click here for a list of hotels provided by UNESCAP, with indicative prices.

NOTE: ESCAP cannot vouch for accuracy of the information or rates contained in the document. The list is meant purely for reference and for ease of participants. The special discount rates provided are subject to change without notice. Please confirm the room rates with the hotel directly.

Participants are responsible for booking their own rooms and are requested to contact the hotel well in advance. Any cancellations, postponements or other changes should be reported to the hotel. Rooms not occupied may be charged to the
participants as per the hotel’s policies.

Before departure from Bangkok, participants should settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet usage, business center usage, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

VI. Computer and Communication

Participants are requested to bring their personal laptops for their own use during the Event.

Free wireless internet access is available in all conference and meeting rooms and in the public areas of the UNCC. Please use UN-WiFi, no password is required. Use of internet at UNCC is governed by relevant Organizational policies and guidelines. Failure to adhere to policies may result in revoking of those services.

VII. Travel Advisory

Visitors are advised to be respectful of Thai customs at all times. Please note that Thailand has laws against making negative comments about the institution of the monarchy. Such laws are strictly enforced and are applicable to spoken, written, gestures and electronic communication, including social media.

VIII. Prayer and Meditation Room

Prayer and meditation rooms are located in front of ESCAP Hall on Level 2, UNCC.

IX. Safety and Security

For security and safety reasons, participants are reminded NOT to leave their belongings
unattended. Belongings left unattended within the UNCC may be removed to the nearest Lost and Found counter or the Security Operations Centre.

All occupants of the UNCC MUST comply at all times with all lawful directions given by the officers of the United Nations Security and Safety Section. Failure to do so may lead to the participant’s removal from the UNCC.

**Contact numbers:**

**UN Security**  
Security Control Centre (24/7): +66.2.2881102  
UN Security Emergency Number: +66.2.2881100  
Mobile +66.81.8078471

**Thailand Emergency Numbers:**  
Police general emergency call: 191  
Fire: 199  
Ambulance and rescue: 1669/1554  
Tourism Police: 1155

**Zero Tolerance towards harassment**  
The United Nations has a zero-tolerance policy for any form of harassment, including sexual harassment, and will deal with such complaints promptly. Please refer to the United Nations Code of Conduct and report any incident to the Security and Safety Section either in person or by phone at +66 2288 1102.

**X. UNCC Floor plans**

The UNCC floor plans are available at [https://www.unescap.org/uncc/our-rooms](https://www.unescap.org/uncc/our-rooms). The UN buildings are smoke-free. Smoking is permitted only in the designated areas outside of the buildings and in the UNCC, the designated smoking area is outside of the Public Foyer.

**XI. Local Transportation**

Self-funded participants are responsible for transport arrangements to and from the
port of departure and arrival. Most airlines will land in Bangkok’s Suvarnabhumi International Airport, but some budget airlines have relocated to Don Muang International Airport. Please check with your airline/travel agent to confirm your destination.

**Traveling from the airport to the hotel (No airport pick-up will be provided)**

Public meter-taxi can be found in front of the Terminal (on the 1st floor, exit gate 4 or 7). There will be a taxi kiosk service for you to get the taxi que slip, proceed to the taxi park at the taxi lane specified on the slip and tell the taxi driver your destination. Travel to downtown Bangkok costs around THB 300 to THB 400 on meter plus a compulsory airport surcharge of THB 50 and expressway fees (if taken). You can learn how to operate the taxi kiosk from this link: https://www.youtube.com/watch?v=yEWA8BoVXk8

**Limousine:** To get a limousine, contact the Limousine Service Center at the arrival level. The limousine pickup area is located along the outer curb, right outside the terminal building. Please be advised that the limousine services in Bangkok are much more costly than public meter-taxis, starting from THB 2,000 up per car.

**Airport Rail Link:** The Airport Link operates from 6:00 am to midnight daily. A single-trip journey costs between Baht 15 and 45 for the commuter service. Suvarnabhumi Airport to Phayathai Station (BTS – skytrain interchange) fare is 45 baht. The Suvarnabhumi Station is located under the main terminal building (B1 Level, two floors below the Arrival Hall).

**XII. Climate**

The average temperature in Bangkok at this time of the year may range between 27°C and 32°C, with cloudy sky and rain shower. However, the meeting rooms are fully air-conditioned, it can be rather cold inside. The dress code for the meeting is smart casual, and a light jacket or shawl would be appropriate.
XIV. Electricity

The voltage used in Thailand is 220 V with 50 Hertz. Type A electrical plugs (two flat parallel pins or blades), Type C electrical plug (two-pin unearthed plug), and a combination of Type A and C electrical plugs, as shown in the picture, are used in Thailand. You are advised to bring a universal adapter/ converter as necessary.

![Electricity Plug](image)

XV. Contact Information

All correspondence, information or any enquiries related to the Special Event, please contact the Special Event Secretariat at

Ms Thanattiya Potimu
UNESCO Bangkok
Email: t.potimu@unesco.org

Ms Wasinee Noppakunthong
UNESCO Bangkok
Email: w.noppakunthong@unesco.org

Other enquiries related to the 10th APFSD, please contact the ESCAP APFSD Secretariat at escap-apfsd@un.org.

XVI. Health and Vaccination

Upon arrival at the port of entry in Thailand, participants who are nationals of or have traveled from/through countries listed below, which have been declared Yellow Fever infected areas, must provide an International Health Certificate proving that they have received a valid Yellow Fever vaccination at the Health Control Office upon arrival before proceeding to immigration.
A valid vaccination certificate means that the vaccine was administered at least 10 days prior to travel to the affected country. The International Health Certificate must also be submitted together with the visa application form.

The countries/areas listed below have been declared yellow fever infected areas (Source: Ministry of Foreign Affairs, Thailand dated 03 November 2022):

<table>
<thead>
<tr>
<th>Angola</th>
<th>Republic of the Congo</th>
<th>Kenya</th>
<th>Sierra Leone</th>
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<tbody>
<tr>
<td>Argentina</td>
<td>Cote d’Ivoire</td>
<td>Liberia</td>
<td>Somalia</td>
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<td>Benin</td>
<td>Ecuador</td>
<td>Mali</td>
<td>Sudan</td>
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<td>Bolivia</td>
<td>Equatorial Guinea</td>
<td>Mauritania</td>
<td>Suriname</td>
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<td>Brazil</td>
<td>Ethiopia</td>
<td>Niger</td>
<td>Tanzania</td>
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<td>Burkina Faso</td>
<td>French Guiana</td>
<td>Nigeria</td>
<td>Togo</td>
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<td>Burundi</td>
<td>Gabon</td>
<td>Panama</td>
<td>Trinidad &amp; Tobago</td>
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<tr>
<td>Cameroon</td>
<td>Gambia</td>
<td>Paraguay</td>
<td>Uganda</td>
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<td>Central African Republic</td>
<td>Ghana</td>
<td>Peru</td>
<td>Venezuela</td>
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<tr>
<td>Chad</td>
<td>Guinea</td>
<td>Rwanda</td>
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<tr>
<td>Colombia</td>
<td>Guinea-Bissau</td>
<td>Sao Tome &amp; Principe</td>
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<tr>
<td>Congo</td>
<td>Guyana</td>
<td>Senegal</td>
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**Zika virus**

Zika is endemic in Thailand and cases have been reported amongst tourists. All travelers are advised to protect themselves from mosquito bites while in Thailand. Given possible transmission of the disease to unborn babies, pregnant women should consider postponing travel to Thailand or talk to their doctor about the implications of traveling to Thailand during this time. For further information, please refer to the [Zika virus FAQ](#).

Information on other non-vaccine preventable diseases to watch out for while in Thailand can be found here: [Thailand - Traveler view | Travelers' Health | CDC](#).

**Air pollution and Health**

Bangkok, like many metropolitan Asian cities in the world, is periodically affected by high levels of air pollution, with haze and high concentrations of PM2.5 particularly of concern for sensitive groups.
The Tourism Authority of Thailand advises tourists to monitor Bangkok’s air pollution and take precautions when necessary. People who have existing asthma or are particularly vulnerable to the effects of air pollution should consult their treating physician as to whether a trip to Bangkok is advisable at this time.

Information on the Air pollution can be found Air4Thai website, maintained by the government of Thailand with daily information on air pollution.

### XVII. Medical Emergency

In case you feel unwell or develop symptoms while attending a meeting at UNCC, please call UN Medical Service at the following numbers:
- Medical Officer – 02 288 1353
- Nurse – 02 288 1352
- Team Assistant – 02 288 1761
- Office hours: 7:30 am – 3:30 pm, lunch break 12:00 pm – 12:45 pm
- After office hours of UN Medical Service, contact UN Security hotline at 02 288 1102, who will contact Medical Officer in turn.

In case you feel unwell or develop symptoms outside of UNCC, please contact hospitals in Bangkok

1. Bangkok Adventist Hospital (aka Mission Hospital) / Tel: 0-2282-1100; 0-2281-1422
2. Bangkok Hospital / Tel: 0-2310-3000
3. BNH Hospital / Tel: 0-2686-2700
4. Bumrungrad Hospital / Tel: 0-2667-1000; 0-2667-1555
5. Phayathai 1 Hospital / Tel: 0-2640-1111
6. Phayathai 2 Hospital / Tel: 0-2617-2444
7. Samithivej Sukhumvit Hospital / Tel: 0-2711-8181
8. Samithivej Srinakarin Hospital / Tel: 0-2378-9000
9. Vichaiyut Hospital / Tel: 0-2265-7777
XVIII. Map to UNCC

United Nations Conference Centre (UNCC)
United Nations Building
Rajdamnern Nok Avenue
Bangkok 10200
Thailand
E-mail: escap-uncc@un.org