



**THE 1<sup>ST</sup> ASIA-PACIFIC MEETING ON EDUCATION 2030**  
25-27 November 2015, Bangkok, THAILAND  
**General Information Note**

## I. Venue

### **Anantara Sathorn Bangkok Hotel**

36 Narathiwat-Ratchanakarin Road

Bangkok 10120 Thailand

Tel: (66) 2 210 9000; Fax: (66) 2 210 9001

Email: [chaiyabutr\\_pr@anantara.com](mailto:chaiyabutr_pr@anantara.com); [smbangkoksathorn@oakshotelresorts.com](mailto:smbangkoksathorn@oakshotelresorts.com)

Website: [www.bangkok-sathorn.anantara.com](http://www.bangkok-sathorn.anantara.com)

The Opening Ceremony and Plenary Sessions will be held in **the Ballrooms I on the 36<sup>th</sup> Floor of the Hotel**. Other function rooms of the hotel will also be used for different activities during the Conference. Details will be provided in the Conference Agenda soon.

## II. Registration

To confirm participation in the Asia-Pacific Meeting on Education 2030 [APMED2030], all participants are requested to submit the following documents to the Conference Secretariat at [i.khanthong@unesco.org](mailto:i.khanthong@unesco.org); [m.santigul@unesco.org](mailto:m.santigul@unesco.org) **by 23 October 2015**.

- 1) a completed Registration Form for all participants;
- 2) a copy of the Personal Information Page of the Passport of each participant

Upon receipt of the completed registration from, the Secretariat will further communicate with the confirmed participants on necessary arrangements and documentation to facilitate the participation at the APMED2030.

## III. Travel Arrangement and Visa

For UNESCO funded participants: the costs of round-trip, economy class air tickets with the most direct route will be covered. The participants shall arrange and cover other travel costs such as visa fee, transit fee, etc.

Participants should ensure that their passports are valid for at least 6 months from the travel date. If a visa to Thailand is needed, the application process should start immediately. Participants should contact the Royal Thai Embassy/Consulate in their countries or check <http://www.mfa.go.th/main/en/services/123> for more information on visa requirements and applications. Should support from the organizers be needed, please inform the Secretariat.

#### IV. Accommodation

For UNESCO funded participants: The Secretariat will reserve a single room (inclusive of breakfast buffet and Internet connection) at the Anantara Sathorn Bangkok Hotel (the Venue) for each participant to stay during the meeting which is from 24 November to mid-day of 27 November, the check-out date. In case flights are not available according to these dates, an additional day can be considered as appropriate.

Upon request, the Secretariat can facilitate a hotel room reservation for other participants. The participants shall pay the room costs directly to the hotel upon check-in. For more information about the hotel room at Anantara Sathorn Bangkok Hotel, please visit [www.bangkok-sathorn.anantara.com](http://www.bangkok-sathorn.anantara.com)

For all participants: If a participant has a companion/s and needs a different type of room or an extra bed, this can also be arranged upon request. The participants shall pay the additional costs directly to the hotel upon check-in. Please also note that any other personal expenses (e.g. telephone, fax, mini-bar, laundry, etc.) incurred by the participant or his/her companion(s) should be cleared directly with the hotel upon check-out.

#### V. Meals

During the meeting, 25-27 November 2015, lunches, dinners and refreshments during coffee breaks will be prepared for all participants.

In the evening of 25 November, all participants are invited to the Dinner Reception hosted by UNESCO and UNICEF.

Participants with **dietary requirements** are requested to inform the Conference Secretariat via the registration form.

#### VI. Computer and Communication

Participants are requested to bring personal laptops for their own use during the meeting. Internet service is inclusive in the room charge for participants staying at Anantara Sathorn Bangkok Hotel. The internet password can be obtained from the reception.

For other official/personal communication costs (international phone call and fax), please confirm telephone service charges with the hotel before use as participants shall cover these costs by paying to the hotel directly before or upon check-out.

## VII. Local Transportation

For UNESCO funded participants: airport transfer services from Suvarnabhumi International Airport to the Anantara Sathorn Bangkok Hotel and vice versa will be provided by the Hotel shuttle van on arrival and departure dates, free of charge. For proper arrangement, the participants are requested to confirm their flight itineraries at least 7 days in advance.

Anantara Bangkok Sathorn hotel is located on the edge of Bangkok's business district, around Sathorn and Silom roads. Traveling by car from Suvarnabhumi International Airport can take up to 40 to 70 minutes at different times of the day, depending on Bangkok traffic conditions.

Other participants may wish to consider the following transportation options to the hotel:

Public Meter-Taxi: In front of the airport terminal (level 1, ground level), there will be counters to queue for public meter-taxis. From the airport to the Anantara Sathorn Bangkok Hotel, the taxi fare on meter could be around THB300-400. A compulsory airport surcharge of THB50 shall be added to the metered price. You may instruct the taxi driver to take the expressway, in which case the passenger shall prepare THB50 for the taxi driver to pay toll fee at the toll booth.

Ensure that you have some small change of at least THB100 denominations as taxi-drivers usually do not have change for larger notes.

Limousine: To get a limousine, contact the Limousine Service Center at the arrival level. The limousine pickup area is located along the outer curb, straight outside the airport terminal building. Please be advised that the limousine services in Bangkok are much more costly than public meter-taxis, ranging from THB1,000 up to THB1,500 per car.

Airport Rail Link, Sky Train (BTS) and Taxi: In case you travel light or would like to avoid Bangkok traffic at certain areas or time, you may take a combination of public transport to travel from Suvarnabhumi International Airport to the Anantara Bangkok Sathorn Hotel as follows. The whole journey may take approximately 80-90 minutes.

**Step 1: Taking Airport Rail Link from the Suvarnabhumi International Airport to Phaya Thai BTS Station.** You can take the train of Airport Rail Link's SA City Line which departs from Suvarnabhumi International Airport every 15 minutes, heads towards the business area of Bangkok, and stops at Phaya Thai Station which is connected to the Phaya Thai BTS Station (a sky train station on Sukhumvit Line of the Bangkok Mass Transit System: BTS). For more information about the Airport Rail Link's SA City Line, please visit [www.srtet.co.th/en/index.html](http://www.srtet.co.th/en/index.html)

**Step 2: Taking a sky train from Phaya Thai BTS Station to Siam BTS Interchange Station.** Phaya Thai BTS Station is only two stations away from Siam Interchange Station. Once you depart from Phaya Thai and pass Ratchathewi BTS Station, please get off the train at Siam Interchange Station and go down one floor to change to Silom Line heading to Bang Wa.

**Step 3: Taking a sky train from Siam BTS Interchange Station to Chong Nonsi BTS Station.** Siam BTS Station is 3 stations away from Chong Nonsi Station which is the

destination. Once you depart from Siam, you will ride past Ratchadamri and Sala Daeng Station before getting off at Chong Nonsi. For more information about the BTS routes, please visit [http://www.bts.co.th/customer/en/02-route-current\\_new.aspx](http://www.bts.co.th/customer/en/02-route-current_new.aspx)

**Step 4: Taking a taxi from Chong Nonsi BTS Station to the Anantara Bangkok Sathorn Hotel.** The hotel is located 400 meter away from Chong Nonsi BTS Station; therefore, it should cost you no more than THB100 by taxi. Kindly tell the driver the hotel's name or show the attached map with the hotel's name in Thai as necessary.

## VIII. Climate

November is considered winter in Thailand. According to the weather report of November 2015, the mean temperature was 29°C approximately ([www.tmd.go.th/programs/uploads/yearlySummary/November%202014.pdf](http://www.tmd.go.th/programs/uploads/yearlySummary/November%202014.pdf)). It is also advisable that you bring your own appropriate clothes (a light jacket/shawl or scarf for ladies) because the Meeting room can be fully air-conditioned.

## IX. Currency Exchange

The currency of Thailand is Thai Baht (THB). The commercial exchange rate is subject to change daily. The exchange rate for cash is slightly lower than for travelers' cheques. There are banks and currency exchange kiosks located at the airport. You may get your money exchanged at the hotel cashier as well. For more information on currency exchange rate, please visit [www.bot.or.th/English/Pages/BOTDefault.aspx](http://www.bot.or.th/English/Pages/BOTDefault.aspx)

## X. Electricity

The voltage used in Thailand is 220 V with 50 Hertz. Type A electrical plugs (two flat parallel pins or blades), Type C electrical plug (two-pin unearthed plug), and a combination of Type A and C electrical plugs are used in Thailand. You are advised to bring a universal adapter/converter as necessary.

## XI. Contact Information

For more information or any enquiries related to the Conference, you may contact the Secretariat at

### **UNESCO Bangkok**

Asia-Pacific Regional Bureau for Education  
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Bangkok 10110, Thailand  
Fax: (66) 2 391 0866

### **Ms. Malisa Santigul**

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Tel: (66) 2 391 0577 ext. 312

### **Ms. Intiranee Khanthong**

Email: [i.khanthong@unesco.org](mailto:i.khanthong@unesco.org)  
Tel: (66) 2 391 0577 ext. 318

## XII. Medical Emergency

**Participants are advised to bring their regular prescribed medication for health care during the Conference.**

The nurse room and first-aid kit are available at the hotel for basic medical care. Should you require urgent medical attention during the Conference, please contact the Conference Secretariat or the hotel's information desk (24 hours).

The nearest hospital to the Conference Venue is:

**Lerdsin Hospital** (under the Ministry of Public Health); **For Taxi:** โรงพยาบาล เลิดสิน ถนนสีลม

190 Silom Road, Sriwiang, Bangrak, Bangkok 10500

Tel: (66) 2 353 9800 (Automatic); (66) 2 353 9801 (Call Center Operator)

Fax: (66) 2 353 9621

Email: lerdsin\_hospital@hotmail.com

## XIII. Direction Map: Anantara Sathorn Bangkok Hotel

**Address: Anantara Sathorn Bangkok Hotel**  
**36 Narathiwat-Ratchanakarin Road, Bangkok 10120 Thailand**

**Tel: +66 2 210 9000; Fax: +66 2 210 9001**

**For Taxi: แผนที่เส้นทางไปโรงแรมอนันตรา กรุงเทพฯ สาทร**

**36 ถนนราธิวาส-ราชนครินทร์ กรุงเทพฯ 10120 โทร. 66 2 210 9000**

